



STANDARDS FOR SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID RECIPIENTS AND APPLICANTS

Graduate students who wish to receive assistance through any federal loan program must comply with the following Satisfactory Academic Progress standards. Students who fail to comply are not eligible for federal financial aid.

Note: Students may exhaust their eligibility for the Stafford/Direct Student Loan program before completing the maximum number of allowable semesters.

All graduate students must maintain a qualitative grade point average of no less than 3.0 throughout the course of their studies. Graduate students must earn a 3.0 each semester, as well as have a Cumulative GPA of at least a 3.0. Individual programs may have additional achievement requirements. For both full and part-time graduate students, failed courses are not counted toward degree progress.

For part-time graduate students, satisfactory progress is the completion of at least 67% of course work and course completion each term. If the student is not meeting a pace rate completion of at least 67% each semester, they may lose their financial aid eligibility. Incompletes and Withdrawals will count in this 67% pace rate. (i.e., If you are enrolled in **six** credits and withdraw or receive an Incomplete from one course, you will have a pace rate of 50% and not be meeting the required 67% pace rate.)

Satisfactory Academic Progress is reviewed at the conclusion of each semester. The Associate Director of Online Financial Planning will notify students whose performance or progress does not meet the required standards. If this is the student's first semester they did not meet the Satisfactory Academic Progress standards, a one semester warning will be issued. With a warning, the student is still eligible to receive their financial aid for one more semester while they continue to work on their progress with their advisor. If the student has already been given a warning, their aid eligibility will be revoked and the student will need to find alternative means to help finance their education.

The Associate Director of Online Financial Planning will also notify the Program Directors of those graduate students who have not met the requirements for Satisfactory Academic Progress.

Students whose performance or progress does not meet required standards may repair the deficiency by special arrangements with the Program Director, Student Advisor and possibly the Dean of his/her academic school. If the arrangement is approved, the deficiency must be repaired within one academic semester during which time their eligibility for financial aid will be extended.

(please see the following page for the Satisfactory Academic Progress Appeals Process.)

IMPLEMENTATION AND APPEAL OF THE SATISFACTORY ACADEMIC PROGRESS POLICY

1. A student's satisfactory academic progress will be determined by reviewing a student's academic performance and satisfactory progress at the end of each semester.
2. Students who fail to meet minimum progress standards will lose eligibility for ALL federal, state, institutional and most private sources of aid.
Students with financial aid applications on file for any upcoming term will receive a deficiency letter indicating the loss of aid, and inability for the Office of Online Financial Aid to move forward and issue a financial aid award letter.
3. Students should discuss a corrective action plan with their academic advisor.
4. Students who have corrected their satisfactory academic progress deficiencies **MUST** contact the Associate Director of Online Financial Planning if they wish to receive financial aid. Reinstatement of aid is not automatic and a subsequent review of satisfactory academic progress is done only at the request of the student.
5. A student who wishes to appeal the loss of financial aid eligibility because of sickness or other extenuating circumstances may do so by submitting a written petition to:

Quinnipiac University
Online Financial Aid, OF-QUO
275 Mount Carmel Avenue
Hamden, CT 06518
Attn: Jennifer VanBrederode, Associate Director Online Financial Planning
OR
Email: online.finaid@quinnipiac.edu

Your appeal should include:

- 1.) Any mitigating circumstances that may have caused your deficiency
- 2.) Documentation to support your circumstances
- 3.) A corrective action plan

Once the Committee Chair receives your written appeal, she will review the merits of your request. A written response will be sent to you outlining the results of your appeal. The Committee Chair will also notify the Associate Director of Online Financial Planning of this decision, **WHICH IS FINAL**.

8. Students applying for re-admission to the university whose transcript shows deficiencies in the area of satisfactory academic progress should follow the appeals process listed above in order to be reconsidered for financial aid.
9. If a student believes there has been an error in assessing their eligibility, they may appeal to the University Director of Financial Aid.

For a complete listing of all academic standards required for financial aid, please consult the Quinnipiac University Catalog.